

Employee Responsible Use Policy for Networked Communications



The Martin County School District

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Also see School Board Rules 7540.00 and 7540.02

The Martin County School District (MCSD) provides computers and network capabilities to employees for the purpose of enhancing instruction and/or communication through technological resources. Employees are granted access to the District's networked communication system (the Network), which includes access to the Internet. The Martin County School District has taken safeguards to meet the requirements of FERPA, HIPAA as well as the *Children's Internet Protection Act (CIPA)* and *The Children's Online Privacy and Protection Act (COPPA)*.

Successful participation in the Network requires that its users regard it as a shared resource and that members conduct themselves in a responsible, efficient, and legal manner in accordance with the mission and policies set forth by the Martin County School District. The following guidelines have been established for users of the network. Failure to adhere to these guidelines may result in suspending or revoking the offender's privilege of access, school disciplinary action and/or appropriate legal actions.

Responsible Uses of the Network/Internet

- Activities which support learning, communication, and productivity in the Martin County School District
- Activities which support the educational goals and objectives of the Martin County School District
- Respecting copyright laws and giving credit to authors

Unacceptable Uses of the Network/Internet

- Activities which interfere with or disrupt network users, services, or equipment
- The use of any application or service designed to circumvent the District's web filters
- Using profanity, obscenity, or other language which may be offensive to another user
- Activities for financial gain, commercial use, or illegal activity
- Activities of a personal nature, such as shopping or banking
- The access, download, or distribution of pornographic, obscene, or sexually explicit material
- Disclosure of personal information about self or others
- Plagiarism
- Unauthorized access of another's resources, programs, or data
- Modifying or damaging equipment

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The Martin County School District makes no warranties of any kind, whether expressed or implied, for the services provided and will not be responsible for any damages a user suffers, including loss of data caused by the District's negligence or by user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The MCSD specifically denies any responsibility for the accuracy or quality of information obtained through MCSD Networked Communications. All users need to consider the source of any information they obtain and consider how valid that information may be.